



Los Angeles County AUDIT COMMITTEE

Louisa Ollague, Chair
1st District
Lori Glasgow, Vice-Chair
5th District
Clinton Tatum
2nd District
Genie Chough
3rd District
Carl Gallucci
4th District

MEETING MINUTES

February 22, 2007

Vice-Chair Lori Glasgow called the meeting to order at 2:08 p.m. in Conference Room 525 at the Kenneth Hahn Hall of Administration.

Committee Members Present

Louisa Ollague, First District
Clinton Tatum, Second District
Lisa Mandel, Third District
Carl Gallucci, Fourth District
Lori Glasgow, Fifth District

Committee Members Absent

None

Others in Attendance

Maria Oms, Auditor-Controller
Jim Schneiderman, Auditor-Controller
Don Chadwick, Auditor-Controller
Carla Carr, Auditor-Controller
Nick Ippolito, Board of Supervisors
Garen Khachian, Board of Supervisors
Peter Papadakis, Board of Supervisors
Gerardo Pinedo, Board of Supervisors

Approval of Minutes

On motion of Carl Gallucci, seconded by Lisa Mandel, the Committee unanimously approved the January 18, 2007 minutes.

Old Business

Mileage Reimbursement Program: Carl Gallucci inquired as to how much the mileage reimbursement program annually costs the County and who's eligible to receive mileage reimbursement. Lori Glasgow asked to see the mileage reimbursement costs for the County, City, and State respectively. **The Committee requested the Auditor-Controller to report back on this item at the March 15, 2007 Audit Committee meeting.**

Consultant's Report on Chief Information Office Operations & Countywide Technology Services: After a brief discussion, the Committee unanimously approved continuing this item to its March 15, 2007 meeting and requested the presence of a CIO representative and IT Board Deputies to attend and discuss this item.

Fiscal, Program, and Administrative Review of the Department of Public Social Services Fiscal Year 2004-05 Community Services Block Grant and Office of Traffic Safety Education Program Service Provider: After a brief discussion, the Committee unanimously approved inviting DPSS and Social Service Deputies to discuss this matter at its March 15, 2007 meeting.

Personal Involvement Center Contract Compliance Review – Mental Health and Children & Family Service Provider: Don Chadwick reported that the contractor has begun implementing the necessary mechanisms to improve internal controls and accurate accounting records in accordance with their program requirements. Auditor-Controller staff will continue to monitor their performance and provide a follow up report in June 2007. **On motion of Clinton Tatum, seconded by Lisa Mandel, the Committee unanimously approved receiving and filing this item and requested the Auditor-Controller to provide a status report at its June 21, 2007 meeting.**

Hathaway-Sycamores Child and Family Services Contract Review – Wraparound Approach Services Program: **On motion of Carl Gallucci, seconded by Clinton Tatum, the Committee unanimously approved moving this item to the Children's Deputies for their consideration and review.**

Reports to be Received and Filed

Chicana Service Action Center, Inc., Contract – Workforce Investment Act Programs: Maria Oms reported DCSS would review the issue concerning the purchasing of furniture, however, the Department has yet to submit its corrective action plan to the Auditor-Controller. Mr. Chadwick advised that the Agency needs approval from DCSS that the furniture purchases totaling \$44,062 were necessary and reasonable to carry out the purposes and activities of the program. **The Committee unanimously approved continuing this item to its March 15, 2007 meeting.**

Maravilla Foundation Contract – Workforce Investment Act Youth Program: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Status Report – Amer-I-Can Fiscal Year 2006-07 Contract Monitoring (Board Agenda Item #56, February 21, 2006): **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Department of Justice Settlement Agreement – Monthly Monitoring Results – December 2006: Mr. Chadwick reported on the latest monitoring results of the County's juvenile halls. Mr. Chadwick noted that the Probation Department is making progress however there are some outstanding recommendations that have yet to be implemented. Because the Quality Assurance Unit includes staff from the Auditor-Controller, Probation Department, Mental Health, and Juvenile Court Health Services, Mr. Chadwick commented on the possibility of a perceived "conflict of interest" by having Probation monitor some areas. **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Bienvenidos Foster Family Agency Contract Review: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Catholic Charities of Los Angeles FY 2006-07 Contract Review – Refugee Employment Program: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Jewish Vocational Services Contract Review – Refugee Employment Program:
On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.

Audit of the Los Angeles County Flood Control District for the Year Ended in June 30, 2006: **After a brief discussion, the Committee unanimously approved contacting the Department of Public Works (Flood Control District) and requested a representative attend the March 15, 2007 Audit Committee meeting to discuss their budget and review expenditures concerning Special Projects.**

Policy for Issuing Fiscal Audit Reports on Group Home and Foster Family Agencies:
Jim Schneiderman reported on the increasing delays in the completion of some agency responses and Fiscal Corrective Action Plans. Consequently, this has caused delays for Auditor-Controller staff in issuing these reports to the Board of Supervisors. Ms. Oms advised ACSHA requested Auditor-Controller staff to wait 60 days until they receive an agency's corrective action plan before going to the Board, but certain agencies haven't complied so they have issued their report to the Board of Supervisors without a corrective action response attached. **After a brief discussion, the Committee suggested that Auditor-Controller staff meet with Children's Deputies to discuss ways to expedite agency responses and timely submittal of corrective action plans.**

Group Home Monitoring Report – New Outlook Boys Home:
On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.

Group Home Monitoring Report – New World Independent Living Program, Ravenwood Drive, Jerenella Road, and Ranchero Road Group Homes: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – Bourne Incorporated – Sankofa Group Home: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – Alannah Group Homes, Incorporated-Rainbow Ridge and Val Vista Group Homes: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – Canyon Acres Residential Treatment Center Group Home: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – House of Bethesda Group Home: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – Human Services Network, Shadow Hills Group Home, Granada Hills Group Home, Parthenia Group Home: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – Olive Crest Treatment Centers, Olive Crest RTC Group Home: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – Phoenix House of Los Angeles, Inc., Phoenix House Lakeview Terrace: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Monitoring Report – Youth Beacon and Youth Beacon II Group Homes: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Implementation of Management & Program Audit Recommendations – Third Quarterly Status Report: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Reports to be Received

Sunset Review of Board Policy No. 5.040 – Contractor Performance Evaluation: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved the sunset review date to February 22, 2011.**

Sunset Review of Board Policy No. 5.100 – Sole Source Contracts: **The Committee unanimously approved continuing this item to its March 15, 2007 meeting.**

Board Requested Review of Failed Protocols that Delayed Notification of the County Public Health Officer of a Sewage Spill on August 8, 2006: **The Committee unanimously approved continuing this item to its April 19, 2007 meeting.**

Sunset Review for the Los Angeles County Policy Roundtable for Child Care: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved extending the sunset review date to June 30, 2011.**

Sunset Review for the Los Angeles County Task Force on Nutrition: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved extending the sunset review date to March 31, 2009.**

Sunset Review for the Los Angeles County Commission on Aging: **The Committee unanimously approved continuing this item to its March 15, 2007 meeting.**

Public Comments

There were none.

Other Business

There was none.

Matters not on the Posted Agenda (to be Presented and Placed on the Agenda of a Future Meeting)

There were none.

Adjournment

There being no further business to conduct, the meeting was adjourned at 3:10 p.m.